

**S. K. SOMAIYA COLLEGE OF
ARTS, SCIENCE AND COMMERCE**

4TH FLOOR VINAY MANDIR BUILDING
Vidyavihar, Mumbai 400 077

Date: 31/07/2023

NOTICE FOR FORM FILLING OF ATKT/FAILURE EXAM Sept./Oct. 2023

FY/SY B.COM./ B.A./B.SC.(CS)/ B.SC.(I.T.)/

B.M.S./ B.M.M./ B.COM.(A&F)/ B.COM(B&I)/ B.COM.(F.M.) & BAMMC

75-25/ 60-40 pattern Semester I / II/ III/ IV &

FY/SY BA/BCOM 100 marks pattern Semester I / II/ III/ IV

Students of above-mentioned courses who have failed/ATKT (**Internal, Practicals and/or External**) in March/April/May/June 2023 or earlier examination, are required to fill ATKT Examinations form **online** to appear for the above-mentioned examination. ATKT forms will be available at **myaccount.somaiya.edu** from **1st August 2023**. **Students are required to fill the online ATKT form** by following the below mentioned steps:

- ✓ Log in at: **myaccount.somaiya.edu**
- ✓ Enter your **SVVNetID and password & Sign in** (in case of problem with SVVNetID and password click on option 'forgot your password?').
- ✓ Go to Option: '**Application Forms**'
- ✓ Select '**ATKT Application**'
- ✓ **Fill up the form completely with required information.**
- ✓ Read carefully and tick the '**declaration of proper form filling**'. And submit the form.
- ✓ After form submission, follow the instructions for **online fees payment*** mentioned and pay the exact amount of fees.

***Fees (Rs.) PER SEMESTER for all the above-mentioned courses**

1 subject fail: Rs. 310/-	2 subjects fail: Rs. 560/-	3 or more subjects fail: Rs. 1,200/-
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- Download the filled ATKT form and ATKT Examination fees payment receipt.
- Along with ATKT form; students are required to **fill one google form also.**
- Login your browser with **Somaiya email ID.**
- Go to the link (<https://bit.ly/3YgdDh7>) or **Scan the QR Code>>>**
- Fill the necessary details asked in google form.
- Enclose the following documents along with the google form.



- **Scanned PDF ATKT FORM** Sept./Oct. 2023 **duly signed by the student,**
- **PDF of Fees Payment Receipt** for the same and
- **PDF of your all previous Original Marksheets** properly scanned copies.

❖ **It is mandatory to fill both atkt form and google form with enclosures. Failing which your ATKT application will be treated as null and void.**

(P.T.O.)

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- ❖ **If student fail to submit the ATKT form and google form till the final scheduled date of submission, students will not be allowed to appear for the said examination.**
- ❖ **After filling of ATKT form, the downloaded pdf form and enclosures are to be uploaded with the google form; if any information or document is found to be false then the form will be rejected and student will be not allowed for the examination.**
- ❖ Students should take note of the following dates.

Dates of Online ATKT form filling and online Fees payment	01/08/2023 to 08/08/2023
Dates of Online ATKT form filling with late fee of Rs. 500 per form and online Fees payment	09/08/2023 to 17/08/2023
Last date for filling google form and uploading necessary enclosures.	17/08/2023

- ❖ **Students kindly note that filling of ATKT forms will not be allowed after the above-mentioned dates.**
- ❖ All students those who have **failed in Internal (25 marks / 40 marks) for Semester-I/II/III/IV in March/April 2023 examination or previous examination** are requested to **contact** the concerned Faculty **(along with the examination fee receipt of ATKT examination September/ October 2023)** for Internal Project latest by **17/08/2023** and **submit** the same latest by **25/08/2023**.
- ❖ All BSC-CS and BSC-IT students those who have **failed in Practicals for Semester-I/II/III/IV in March/April 2023 examination or previous examination** are requested to **contact** the concerned Faculty **(along with the examination fee receipt of ATKT examination September/ October 2023)** latest by **17/08/2023**.

I/C Principal

CC TO : Office, Notice Board & Staff Common Room

FAQs

- 1) In case of any query students can communicate on below email ID:
studentinfo.exam@somaiya.edu
- 2) In case students forgets his/her svvnetid and password student can communicate on
<https://bit.ly/3wlhgWo>
- 3) **Students should not reset the ATKT form once fees paid.**