

General Instructions for Degree Distribution Ceremony to be held on February 16, 2019

- Only merit students (top three rank holders per department as per CGPI). First rank Holder based on YPI from each dept, Council Members (Heads) and Departmental Committee members (Heads) will receive degree in auditorium. (List will be declared) All M.Tech students of 2016 and 2015 admitted batch and who have completed the degree programme till DEC 2018 will receive degree in auditorium.
- All other students will collect their certificates from the respective department seminar halls from 1.00 PM – 2.00 PM.
- The student has to come in person to receive his/her Degree Certificate.
- On production of an authority letter by the student, the parent of the student may collect the certificate **in the following week**.
- The students who have registered for the ceremony, should report their presence at 9.30 AM in the auditorium. **After 10.30 a.m. no student is allowed in the auditorium.**
- The merit holders of UG and PG and selected council members will join the procession.
- Dress code for all the students attending the Degree Distribution Ceremony :-

For Girls

- White Kurta and white Pyjama/chudidar with white dupatta OR White Shirt and Black Trousers

For Boys

- White Shirt and Black Trousers

- **It is compulsory to follow the Dress Code for attending the ceremony .**
- It is compulsory that all students should wear a Sash and a badge which will be provided by the college before attending the ceremony.
- Sashes and badges will be provided on the counters between 9.00 a.m. - 10.00 a.m.
Branch wise colour is assigned for the sashes
- There will be **six** counters . **Please note that Desk 6 will be for students who will receive their degrees on stage.**
- The students are required to observe strict silence during the proceedings of Degree Distribution Ceremony.
- Parents are not allowed **in Auditorium** during proceedings of Degree Distribution Ceremony.


08/02/19

Principal