

**S. K. SOMAIYA COLLEGE OF
ARTS, SCIENCE AND COMMERCE**

'AUROBINDO'
Vidyavihar, Mumbai 400 077

Date: 03/12/2020

NOTICE FOR FORM FILLING OF ATKT/FAILURE EXAM DECEMBER 2020
**FY/SY B.COM./ B.A./B.SC.(CS)/ B.SC.(I.T.)/
B.M.S./ B.M.M./ B.COM.(A&F)/ B.COM(B&I)/ B.COM.(F.M.) & FYBAMMC**
75-25/ 60-40 pattern Semester I / II/ III/ IV &
FY/SY BA/BCOM 100 marks pattern Semester I / II/ III/ IV

Students of above mentioned courses who have failed/ATKT (**Internal, Practicals and/or External**) in February/March/November 2020 or earlier examination, are required to fill ATKT Examination form **online** to appear for the above mentioned examination. ATKT forms will be available at **myaccount.somaiya.edu** from **03rd December 2020**. **Students are required to fill the online form** by following the below mentioned steps:

- ✓ Log in at: **myaccount.somaiya.edu**
- ✓ Enter your **SVVNetID and password & Sign in** (in case of problem with SVVNetID and password click on option 'forgot your password?').
- ✓ Go to Option: '**Application Forms**'
- ✓ Select '**ATKT Application**'
- ✓ **Fill up the form completely with required information.**
- ✓ Read carefully and tick the '**declaration of proper form filling**'. And submit the form.
- ✓ After form submission, follow the instructions for **online fees payment*** mentioned and pay the exact amount of fees.

| *Fees (Rs.) <u>PER SEMESTER</u> for all the above mentioned courses | | |
|--|----------------------------|--------------------------------------|
| 1 subject fail: Rs. 280/- | 2 subjects fail: Rs. 500/- | 3 or more subjects fail: Rs. 1,050/- |

- Download the completely filled form and ATKT Examination fees payment receipt.
- Along with ATKT form; students are required to **fill one google form also**.
- Login your browser with somaiya email ID. Go to the link (<https://bit.ly/3qIB07G>). Fill the necessary details asked in google form.
- Enclose the following documents along with the google form.
 - **PDF** of your **ATKT** form December 2020,
 - **PDF of Fees Payment Receipt** for the same and
 - **PDF** of your **all previous Original Marksheets** copies.

❖ **It is mandatory to fill atkt form and google form with enclosures. Failing which your ATKT application is treated as null and void.**

(P.T.O.)

**S. K. SOMAIYA COLLEGE OF
ARTS, SCIENCE AND COMMERCE**

'AUROBINDO'

Vidyavihar, Mumbai 400 077

- ❖ If student fail to submit the ATKT form and google form till the final scheduled date of submission, students will not be allowed to appear for the said examination.
- ❖ On verification of of ATKT form and enclosures uploaded with the google form; if any information or document is found false the same form will be rejected and student will not allow for the examination.
- ❖ Students should take note of the following dates.

| | |
|---|--|
| last date of Online ATKT form filling and online Fees payment | 12/12/2020 |
| Last date for filling google form and uploading necessary enclosures. | 12/12/2020 |
| last date for fees payment only in cash (if any) | 14/12/2020 (10:00 a.m. to 1:00p.m.) |

- ❖ Students kindly note that **dates for ATKT form filling will not be allowed after the above mentioned dates.**
- ❖ All students those who have **failed in Internal (25 marks / 40 marks) for Semester-I/II/III/IV in February/March/November 2020 examination or previous examination** are requested to **contact** the concerned Faculty (**along with the examination fee receipt of ATKT examination December 2020**) for Internal Project latest by **07/12/2020 date** and **submit** the same latest by **12/12/2020**.
- ❖ All BSC-CS and BSC-IT students those who have **failed in Practicals for Semester-I/II/III/IV in February/March/November 2020 examination or previous examination** are requested to **contact** the concerned Faculty (**along with the examination fee receipt of ATKT examination December 2020**) latest by **11/12/2020**.

SD/-

I/C Principal

CC TO : Office, Notice Board & Staff Common Room